



# Avalon Montessori

395 Ray Thorington Road  
Montgomery AL 36117

[www.avalonmontessorimgm.com](http://www.avalonmontessorimgm.com)

## TUITION CONTRACT 2023-2024

This Enrollment/Re-Enrollment Contract (the “Contract”) is between Avalon Montessori School (“AMS”) and the guardian(s) (together or individually the “Guardian”) of the student(s) listed below (together or individually the “Student”) for enrollment at AMS for the 2023-2024 school year. All persons signing this Contract are jointly and severally liable for the tuition and fees set forth herein. Parent’s signature and/or initials on this Contract evidence Guardian’s understanding and agreement to the terms of this Contract, as follows:

### 1. Enrollment Fee & Supply Fee

Guardian understands that for AMS to consider Student’s application and to conditionally reserve a place for Student for the academic year stated above, Guardian must submit the original Application Fee of \$100, along with an Enrollment Fee of \$200, and a Biannual Supply Fee of \$200, to be billed upon signing this Enrollment Contract. The Enrollment Fee and Supply Fee will be billed through Procure. The Enrollment Fee and Supply Fee is not refundable unless AMS rejects, in its sole discretion, Student’s application for admission and unilaterally cancels this Contract; in such case, AMS will refund the fees.

Initial: \_\_\_\_\_

### 2. Enrollment

Student, if accepted, will be enrolled for all or a portion of the 20\_\_\_\_\_ - 20\_\_\_\_\_ academic year in (check one):

Infant Program:  5 Half Days.  5 Full Days  5 Extended Days

Toddler Program:  5 Half Days  5 Full Days  5 Extended Days

Primary Program:  5 Half Days  5 Full Days  5 Extended Days

If indicated below\*, this Contract covers only a portion of the year with the dates so stated and the tuition shown on the Tuition Information will be prorated for that period. If Student is accepted, Parent is aware that a final determination of classroom placement will be made by AMS in accordance with AMS’s standard admissions or retention practices and that curriculum changes/decisions are made in the AMS’s discretion. The Contract is valid only for the academic year stated and does not entitle Student to any future enrollment.

\*Portion of academic year for which student is enrolling (“Full Year” or dates to be attended): \_\_\_\_\_

### 3. Tuition

Guardian understands that all Tuition and Fees and other charges (late fees, change fees) will be invoiced through Procure. **Tuition is set up as autopay for each enrolled student.** Tuition billing is based on the payment plan parent selects below. Fees for late charges, changes, morning, after school and summer programs are billed as incurred and are not subject to the payment plans

below. Guardian has selected the following payment plan for tuition (check only one option) and discount plan if applicable (see Tuition Information for further details):

Payment Plan:  Annual Payment (due within 10 days of signed contract - nonrefundable)

Monthly Payments (due Aug 1<sup>st</sup> to May 1<sup>st</sup>)

Discount Plan:  Sibling (4% off additional child)

Military (5% off annual payment)

Annual (6% off annual payment)

#### 4. Tuition Obligation

In consideration of the acceptance of this Contract by AMS, the undersigned agrees to pay the required tuition and fees in accordance with the terms set forth in this Contract.

Initial: \_\_\_\_\_

#### 5. Refunds Due to Absences, Withdrawal or Expulsion

The Guardian understands that the Student is being enrolled for the entire school year. The tuition and fees for the year is the cost of the enrollment procedure and not the cost of services rendered within the school year. If the Student is withdrawn, absent, or involuntarily separated for any reason including, without limitation, change of residence, health, withdrawal, or expulsion after the start of the school year, there will be no refund or reduction of fees or tuition, and any unpaid balance may, at AMS's election, become immediately due and payable. AMS understands that special circumstances may occasionally arise and requests that such circumstances be brought to the attention of the administration. This Contract is conditioned upon payment of the current year's tuition, the Student finishing the current school year in good standing, and the Guardian acting in a civil and professional manner in all interactions with the staff and fellow parents of AMS. I/We understand and agree that no portion of Tuition and Fees, paid or outstanding, will be refunded or canceled, even in the event of absence, early withdrawal, or early dismissal except as described under the "Contract Termination by the Parent or Guardian" and the "Contract Termination by Avalon" sections of this Enrollment Contract.

Initial: \_\_\_\_\_

#### 6. Payment and Late Fees

Guardian understands and agrees that a Late Charge of \$25.00 will be added for any delinquent payment (which is defined as a payment not received within 5 days after the due date). In the event of default (default being 30 days past due), Guardian also agrees to pay all costs of collection, including collection agency fees, attorneys' fees, court costs, and interest of 1.5% per month. Further, as to any account more than 90 days in arrears, AMS reserves the right to accelerate the total unpaid balance of tuition and fees due under this Enrollment Contract. When accounts are in arrears, the account may be referred to AMS' collection agent and/or counsel for satisfaction.

Initial: \_\_\_\_\_

#### 7. Default of Payment

All accounts must be current before records and transcripts can be released or transferred to other schools. Student will not be allowed to continue to attend classes or participate in other AMS activities unless tuition and fees are paid by stated deadlines (or until Guardian makes other written arrangements acceptable AMS).

Initial: \_\_\_\_\_

#### 8. Contract Termination by Guardian

Guardian understands that AMS believes that a positive and constructive working relationship between me/us and AMS is essential. I/we further understand that I/we may terminate my/our Enrollment Contract by providing AMS 30 calendar days' notice of termination in writing through completion and submission of the Notification of Withdrawal Form and that this

termination is effective on the first day of the month following the end of the 30-day period.

Initial: \_\_\_\_\_

**9. Contract Termination by AMS**

Notwithstanding anything to the contrary herein, AMS reserves the right in its sole and absolute discretion to terminate my/our Enrollment Contract at any time that Avalon Montessori School concludes that it is in its best interest to do so or in the best interest of my/our child. Under this circumstance, AMS shall refund the prorated portion of tuition based upon the effective date of the termination.

Initial: \_\_\_\_\_

**10. Understanding of Terms**

Please read this Tuition Agreement carefully. By signing below, Guardian acknowledges that I/We understand the terms of this Tuition Agreement, Guardian's obligation to provide 30 days written notice if the Student is withdrawn, the Guardian's option to terminate, and all other obligations set forth herein. If Guardian has questions about the terms, Guardian is encouraged to seek advice of counsel or to seek clarification from AMS.

Initial: \_\_\_\_\_

**Both Guardians must sign (unless AMS, in its discretion, permits enrollment with one parent's signature):**

Guardian 1 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian 2 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The person signing below, although not a Legal Guardian, is agreeing to be responsible for all financial obligations set forth above:**

Signature of Person Financially Responsible: \_\_\_\_\_

Date: \_\_\_\_\_ Relationship (if any) to Student: \_\_\_\_\_